

令和2(2020)年度 市町村職員研修課程別受講状況

| 研修名          | 回数                      | 期 間                     | 日数                      | 定員    | 受講(修了)者数 |     |       |       | 実績率%   | 推薦者数   |    |
|--------------|-------------------------|-------------------------|-------------------------|-------|----------|-----|-------|-------|--------|--------|----|
|              |                         |                         |                         |       | 市        | 町村  | 構成団体等 | 計     |        |        |    |
| 民法           | 1                       | 2020.8.18 ~ 2020.8.19   | 2                       | 30    | 16       | 20  | 0     | 36    | 120.0% | 37     |    |
| 行政法          | 1                       | 2020.9.17 ~ 2020.9.18   | 2                       | 30    | 6        | 14  | 0     | 20    | 66.7%  | 30     |    |
| 地方自治法        | 1                       | 2020.6.29 ~ 2020.6.30   | 2                       | 30    | 23       | 9   | 0     | 32    | 106.7% | 32     |    |
|              | 2                       | 2020.9.8 ~ 2020.9.9     | 2                       | 30    | 20       | 21  | 0     | 41    | 136.7% | 57     |    |
| 計            |                         | 2回                      | 4                       | 60    | 43       | 30  | 0     | 73    | 121.7% | 89     |    |
| 地方公務員法       | 1                       | 2020.9.15 ~ 2020.9.16   | 2                       | 30    | 9        | 20  | 1     | 30    | 100.0% | 44     |    |
|              | 2                       | 2020.12.3 ~ 2020.12.4   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
| 計            |                         | 2回                      | 4                       | 60    | 9        | 20  | 1     | 30    | 50.0%  | 44     |    |
| 指導能力         | 1                       | 2020.6.23 ~ 2020.6.24   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 2                       | 2020.7.7 ~ 2020.7.8     | 2                       | 30    | 15       | 6   | 0     | 21    | 70.0%  | 23     |    |
|              | 3                       | 2020.7.15 ~ 2020.7.16   | 2                       | 30    | 6        | 11  | 0     | 17    | 56.7%  | 17     |    |
|              | 4                       | 2020.8.18 ~ 2020.8.19   | 2                       | 30    | 6        | 13  | 0     | 19    | 63.3%  | 22     |    |
|              | 5                       | 2020.9.28 ~ 2020.9.29   | 2                       | 30    | 11       | 17  | 0     | 28    | 93.3%  | 33     |    |
|              | 6                       | 2020.10.6 ~ 2020.10.7   | 2                       | 30    | 8        | 18  | 0     | 26    | 86.7%  | 43     |    |
|              | 7                       | 2020.10.20 ~ 2020.10.21 | 2                       | 30    | 9        | 17  | 0     | 26    | 86.7%  | 34     |    |
|              | 8                       | 2020.10.27 ~ 2020.10.28 | 2                       | 30    | 5        | 23  | 0     | 28    | 93.3%  | 49     |    |
|              | 9                       | 2020.11.10 ~ 2020.11.11 | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 10                      | 2020.11.24 ~ 2020.11.25 | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 11                      | 2021.1.19 ~ 2021.1.20   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
| 計            |                         | 11回                     | 22                      | 330   | 60       | 105 | 0     | 165   | 50.0%  | 221    |    |
| 財務諸表と財務分析    | 1                       | 2020.7.9 ~ 2020.7.10    | 2                       | 30    | 7        | 3   | 0     | 10    | 33.3%  | 12     |    |
| 管理能力         | 1                       | 2020.6.25 ~ 2020.6.26   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 2                       | 2020.7.9 ~ 2020.7.10    | 2                       | 30    | 3        | 13  | 1     | 17    | 56.7%  | 20     |    |
|              | 3                       | 2020.8.26 ~ 2020.8.27   | 2                       | 30    | 8        | 17  | 0     | 25    | 83.3%  | 29     |    |
|              | 4                       | 2020.9.30 ~ 2020.10.1   | 2                       | 30    | 9        | 19  | 0     | 28    | 93.3%  | 37     |    |
|              | 5                       | 2020.10.8 ~ 2020.10.9   | 2                       | 30    | 9        | 19  | 0     | 28    | 93.3%  | 35     |    |
|              | 6                       | 2020.10.22 ~ 2020.10.23 | 2                       | 30    | 8        | 20  | 0     | 28    | 93.3%  | 40     |    |
|              | 7                       | 2020.10.29 ~ 2020.10.30 | 2                       | 30    | 5        | 21  | 1     | 27    | 90.0%  | 44     |    |
|              | 8                       | 2020.11.12 ~ 2020.11.13 | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 9                       | 2020.11.26 ~ 2020.11.27 | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 10                      | 2021.1.21 ~ 2021.1.22   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
|              | 11                      | 2021.1.28 ~ 2021.1.29   | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
| 計            |                         | 11回                     | 22                      | 330   | 42       | 109 | 2     | 153   | 46.4%  | 205    |    |
| 自治体新任管理者基礎   | 1                       | 2020.7.2 ~ 2020.7.3     | 2                       | 30    | 3        | 13  | 0     | 16    | 53.3%  | 16     |    |
| 2            | 2020.10.15 ~ 2020.10.16 | 2                       | 30                      | 8     | 20       | 0   | 28    | 93.3% | 45     |        |    |
| 計            |                         | 2回                      | 4                       | 60    | 11       | 33  | 0     | 44    | 73.3%  | 61     |    |
| 人事評価者訓練      | 1                       | 2020.8.6 ~ 2020.8.7     | 2                       | 30    | 6        | 16  | 0     | 22    | 73.3%  | 27     |    |
| 防災・減災対策      | 1                       | 2020.6.9                | 1                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
| リスクマネジメント    | 1                       | 2020.10.26 ~ 2020.10.27 | 2                       | 30    | 3        | 16  | 0     | 19    | 63.3%  | 22     |    |
| 窓口対応マナー      | 1                       | 2020.6.30 ~ 2020.7.1    | 2                       | 30    | 2        | 7   | 0     | 9     | 30.0%  | 10     |    |
| マイナンバー制度     | 1                       | 2020.8.20 ~ 2020.8.21   | 2                       | 30    | 12       | 8   | 0     | 20    | 66.7%  | 21     |    |
| 女性職員キャリアビジョン | 1                       | 2020.9.10 ~ 2020.9.11   | 2                       | 30    | 5        | 11  | 0     | 16    | 53.3%  | 17     |    |
| 個人のタイムマネジメント | 1                       | 2021.3.5                | 1                       | 30    | 4        | 11  | 0     | 15    | 50.0%  | 43     |    |
| 組織のタイムマネジメント | 1                       | 2020.10.6 ~ 2020.10.7   | 2                       | 30    | 2        | 16  | 1     | 19    | 63.3%  | 24     |    |
| 計            |                         | 16課程 39回                | 75                      | 1170  | 228      | 419 | 4     | 651   | 55.6%  | 863    |    |
| 政策研修         | ◎政策形成基礎講座               | 1                       | 2020.9.3 ~ 2020.9.4     | 2     | 15       | 4   | 6     | 0     | 10     | 66.7%  | 17 |
|              |                         | 2                       | 2020.10.15 ~ 2020.10.16 | 2     | 15       | 2   | 7     | 1     | 10     | 66.7%  | 26 |
|              | 計                       |                         | 2回                      | 4     | 30       | 6   | 13    | 1     | 20     | 66.7%  | 43 |
|              | ◎自治体法務(解釈・運用)           | 1                       | 2020.8.20 ~ 2020.8.21   | 2     | 15       | 3   | 7     | 0     | 10     | 66.7%  | 19 |
|              |                         | 2                       | 2020.10.5 ~ 2020.10.6   | 2     | 15       | 1   | 8     | 1     | 10     | 66.7%  | 15 |
|              | 計                       |                         | 2回                      | 4     | 30       | 4   | 15    | 1     | 20     | 66.7%  | 34 |
|              | ◎自治体法務(条例立案)            | 1                       | 2020.8.24 ~ 2020.8.26   | 3     | 15       | 2   | 4     | 0     | 6      | 40.0%  | 7  |
|              | ◎地域力向上                  | 1                       | 2020.10.22 ~ 2020.10.23 | 2     | 15       | 4   | 6     | 0     | 10     | 66.7%  | 10 |
|              | ◎地域ブランディング              | 1                       | 2020.8.19 ~ 2020.8.20   | 2     | 12       | 3   | 3     | 0     | 6      | 50.0%  | 7  |
|              |                         | 2                       | 2020.9.8 ~ 2020.9.9     | 2     | 12       | 4   | 6     | 0     | 10     | 83.3%  | 10 |
| 計            |                         | 2回                      | 4                       | 24    | 7        | 9   | 0     | 16    | 66.7%  | 17     |    |
| 政策形成(中級)     | 1                       | 2020.11.26 ~ 2020.11.27 | 2                       | 30    | 0        | 0   | 0     | 0     | 0.0%   | 0      |    |
| 計            |                         | 6課程 9回                  | 19                      | 144   | 23       | 47  | 2     | 72    | 50.0%  | 111    |    |
| 専門実務研修       | 法令実務(基礎)                | 1                       | 2020.7.2 ~ 2020.7.3     | 2     | 30       | 12  | 8     | 0     | 20     | 66.7%  | 20 |
|              |                         | 2                       | 2020.11.4 ~ 2020.11.5   | 2     | 30       | 6   | 13    | 0     | 19     | 63.3%  | 40 |
|              | 計                       |                         | 2回                      | 4     | 60       | 18  | 21    | 0     | 39     | 65.0%  | 60 |
|              | 法令実務(応用)                | 1                       | 2020.10.13 ~ 2020.10.14 | 2     | 30       | 6   | 22    | 0     | 28     | 93.3%  | 28 |
|              | 税務事務(基礎)《市町村民税課税》       | 1                       | 2020.7.6 ~ 2020.7.7     | 2     | 40       | 21  | 26    | 0     | 47     | 117.5% | 49 |
|              | 税務事務(基礎)《固定資産税課税》       | 1                       | 2020.7.13 ~ 2020.7.15   | 3     | 40       | 10  | 20    | 0     | 30     | 75.0%  | 34 |
|              | 税務事務(基礎)《徴収》            | 1                       | 2020.7.9 ~ 2020.7.10    | 2     | 40       | 27  | 22    | 0     | 49     | 122.5% | 51 |
|              | 税務事務(応用)《市町村民税課税》       | 1                       | 2020.12.15 ~ 2020.12.16 | 2     | 30       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
|              | 税務事務(応用)《固定資産税課税》       | 1                       | 2020.11.16 ~ 2020.11.18 | 3     | 30       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
|              | 税務事務(応用)《徴収》            | 1                       | 2020.9.10 ~ 2020.9.11   | 2     | 30       | 13  | 17    | 0     | 30     | 100.0% | 48 |
|              | 財政実務・資金管理               | 1                       | 2020.11.24 ~ 2020.11.25 | 2     | 30       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
|              | 統一的な基準による地方公会計制度        | 1                       | 2020.8.18 ~ 2020.8.19   | 2     | 30       | 3   | 8     | 0     | 11     | 36.7%  | 13 |
|              | 自治体の契約事務                | 1                       | 2020.11.12 ~ 2020.11.13 | 2     | 30       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
| 自治体債権回収      | 1                       | 2020.10.20 ~ 2020.10.21 | 2                       | 30    | 7        | 11  | 1     | 19    | 63.3%  | 39     |    |
| 計            |                         | 12課程 13回                | 28                      | 420   | 105      | 147 | 1     | 253   | 60.2%  | 322    |    |
| 能力開発研修       | ◎プレゼンテーション              | 1                       | 2020.7.16 ~ 2020.7.17   | 2     | 15       | 4   | 8     | 0     | 12     | 80.0%  | 13 |
|              |                         | 2                       | 2020.9.3 ~ 2020.9.4     | 2     | 15       | 7   | 6     | 0     | 13     | 86.7%  | 31 |
|              | 計                       |                         | 2回                      | 4     | 30       | 11  | 14    | 0     | 25     | 83.3%  | 44 |
|              | クレーム対応                  | 1                       | 2020.6.23 ~ 2020.6.24   | 2     | 30       | 6   | 22    | 0     | 28     | 93.3%  | 29 |
|              |                         | 2                       | 2020.9.24 ~ 2020.9.25   | 2     | 30       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
|              | 計                       |                         | 2回                      | 4     | 60       | 6   | 22    | 0     | 28     | 46.7%  | 29 |
|              | ◎コミュニケーション能力向上          | 1                       | 2020.9.17 ~ 2020.9.18   | 2     | 15       | 5   | 9     | 0     | 14     | 93.3%  | 25 |
|              |                         | 2                       | 2020.12.1 ~ 2020.12.2   | 2     | 15       | 0   | 0     | 0     | 0      | 0.0%   | 0  |
|              | 計                       |                         | 2回                      | 4     | 30       | 5   | 9     | 0     | 14     | 46.7%  | 25 |
|              | コーチング                   | 1                       | 2021.2.25               | 1     | 30       | 1   | 8     | 0     | 9      | 30.0%  | 38 |
| 問題発見・解決      | 1                       | 2020.6.29 ~ 2020.6.30   | 2                       | 30    | 5        | 8   | 0     | 13    | 43.3%  | 14     |    |
| 業務改善(カイゼン)手法 | 1                       | 2021.3.9                | 1                       | 30    | 12       | 7   | 0     | 19    | 63.3%  | 29     |    |
| 折衝力・交渉力強化    | 1                       | 2020.8.20 ~ 2020.8.21   | 2                       | 30    | 11       | 13  | 0     | 24    | 80.0%  | 25     |    |
| 職場で活かす創造性開発  | 1                       | 2020.9.15 ~ 2020.9.16   | 2                       | 30    | 7        | 13  | 0     | 20    | 66.7%  | 22     |    |
| 文章作成能力向上     | 1                       | 2020.8.7 ~ 2020.8.7     | 2                       | 30    | 8        | 12  | 0     | 20    | 66.7%  | 24     |    |
|              | 2                       | 2021/3/3                | 1                       | 30    | 13       | 15  | 0     | 28    | 93.3%  | 58     |    |
| 計            |                         | 2回                      | 3                       | 60    | 21       | 27  | 0     | 48    | 80.0%  | 82     |    |
| 計            |                         | 9課程 13回                 | 23                      | 330   | 79       | 121 | 0     | 200   | 60.6%  | 308    |    |
| 指導者養成研修      | 1                       | 2020.10.12 ~ 2020.10.13 | 2                       | 20    | 2        | 7   | 1     | 10    | 50.0%  | 10     |    |
| 計            |                         | 1課程 1回                  | 2                       | 20    | 2        | 7   | 1     | 10    | 50.0%  | 10     |    |
| 総計           |                         | 44課程 75回                | 147                     | 2,084 | 437      | 741 | 8     | 1,186 | 56.9%  | 1,614  |    |

(注) 1 ◎の付いた研修は道職員との合同研修。  
2 道職員との合同研修の募集定員、受講者数、推薦者数は、市町村のみの数である。